



## **GDPR POLICY**

**At the Mountain Bike Club, we are committed to protecting the privacy and personal data of our members, volunteers, and partners. This privacy policy outlines how we collect, use, and protect personal data in accordance with the General Data Protection Regulation (GDPR).**

### **Collection of Personal Data**

**We collect personal data from our members, volunteers, and partners for the purposes of managing membership, organising events, and communicating with our community. This data may include names, addresses, email addresses, phone numbers, emergency contact information, and other information relevant to our activities.**

### **Use of Personal Data**

**We use personal data to manage membership, organise events, and communicate with our community. We may also use personal data to send newsletters, updates, and other relevant information about our club. We will never sell or rent personal data to third parties for marketing purposes.**

### **Protection of Personal Data**

**We take appropriate technical and organisational measures to protect personal data from unauthorised access, disclosure, alteration, and destruction. We store personal data securely and limit access to only those who need to know the information for the purposes outlined in this policy.**

### **Retention of Personal Data**

**We retain personal data for as long as necessary to fulfil the purposes outlined in this policy. We will delete personal data when it is no longer necessary or when an individual requests its deletion.**

### **Individual Rights**

**Under GDPR, individuals have the right to access, correct, delete, and object to the use of their personal data. Individuals may also request that we transfer their personal data to another organisation. We will respond to all requests within 30 days and will provide a justification if we are unable to comply.**

### **Breach Notification**

**In the event of a personal data breach, we will notify the affected individuals and the appropriate authorities within 72 hours. We will also take appropriate measures to mitigate the effects of the breach and prevent future breaches.**